

# PARISH COUNCIL LIAISON MEETING

### WEDNESDAY 20 SEPTEMBER 2017 6.30 PM

Bourges/Viersen Room - Town Hall

## AGENDA

Apologies for Absence Minutes of the Meeting Held on 5 July 2017 Cohesion Work In The City To be presented by Jawaid Khan, Community Cohesion Manager Co-opted Members Feedback Session

To be presented by the Co-opted Members of the Scrutiny Committees

- 5. Parish Liaison Working Group Update
- 6. Date of Next Meeting

20 December 2017

#### **Emergency Evacuation Procedure – Outside Normal Office Hours**

In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front of the Cathedral. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair.



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There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Joanna Morley on 01733 452468.

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#### Committee Members:

Councillors: A Sylvester and I Walsh (Chairman)

Further information about this meeting can be obtained from Joanna Morley on telephone 01733 452468 or by email – joanna.morley@peterborough.gov.uk